



Fresno County Superintendent of Schools

Dr. Michele Cantwell-Copher, Superintendent



MIGRANT EDUCATION, REGION IV

Eddie Rodriguez, Director

MIGRANT EDUCATION PROGRAM, REGION IV

CLAIMS RESOURCE HANDBOOK

Oct 2023



Fresno County Superintendent of Schools

Dr. Michele Cantwell-Copher, Superintendent



MIGRANT EDUCATION, REGION IV

Eddie Rodriguez, Director

Table of Contents

Welcome letter 1

Migrant Staff Flow Chart 2

MEPEX Overview 3-14

Claim Example 15-39

MEP Forms 40-43

Procurement 44-49



Fresno County Superintendent of Schools

Dr. Michele Cantwell-Copher, Superintendent



MIGRANT EDUCATION, REGION IV

Eddie Rodriguez, Director

The Fresno County Superintendent of Schools (FCSS) Migrant Education Program (MEP) Region IV would like to welcome you into the 2023-2024 school year with an MEP District Migrant Claims Resource Handbook. The purpose of this handbook is to provide you a sequential order on the processing of District claims. The handbook will include responses to commonly asked questions regarding the Migrant Monthly claim process.

Our goal is to simplify the district claim submission process so that we can properly reimburse districts for migrant services in a timely manner. Claims are to be completed and submitted via email to Hilda Castillo (MEP Region IV, Accountant) at hcastillo@fcoe.org and carbon copy the regional manager assigned to your district on or before the 20th of each month. The Migrant office processes all reimbursement claims on a monthly basis. For FCSS Migrant Fiscal Monitoring and Auditing Purposes, Migrant claims submitted after the 20th of each month are categorized as late submissions. Late submission claims after 5 business days will receive a late notice letter and a final late notice letter on the 10th business day from the original submission date. Late notice letters will be emailed and post mailed addressed to district staff responsible for migrant claim submission, as well as administrator(s) who oversee district migrant services.

Please take a moment to review the contents of the handbook to facilitate the claim process. If you have any questions, please feel free to call or email the regional manager assigned to your district.

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FIREBAUGH, FRESNO,
KINGS CANYON, SANGER,
SELMA

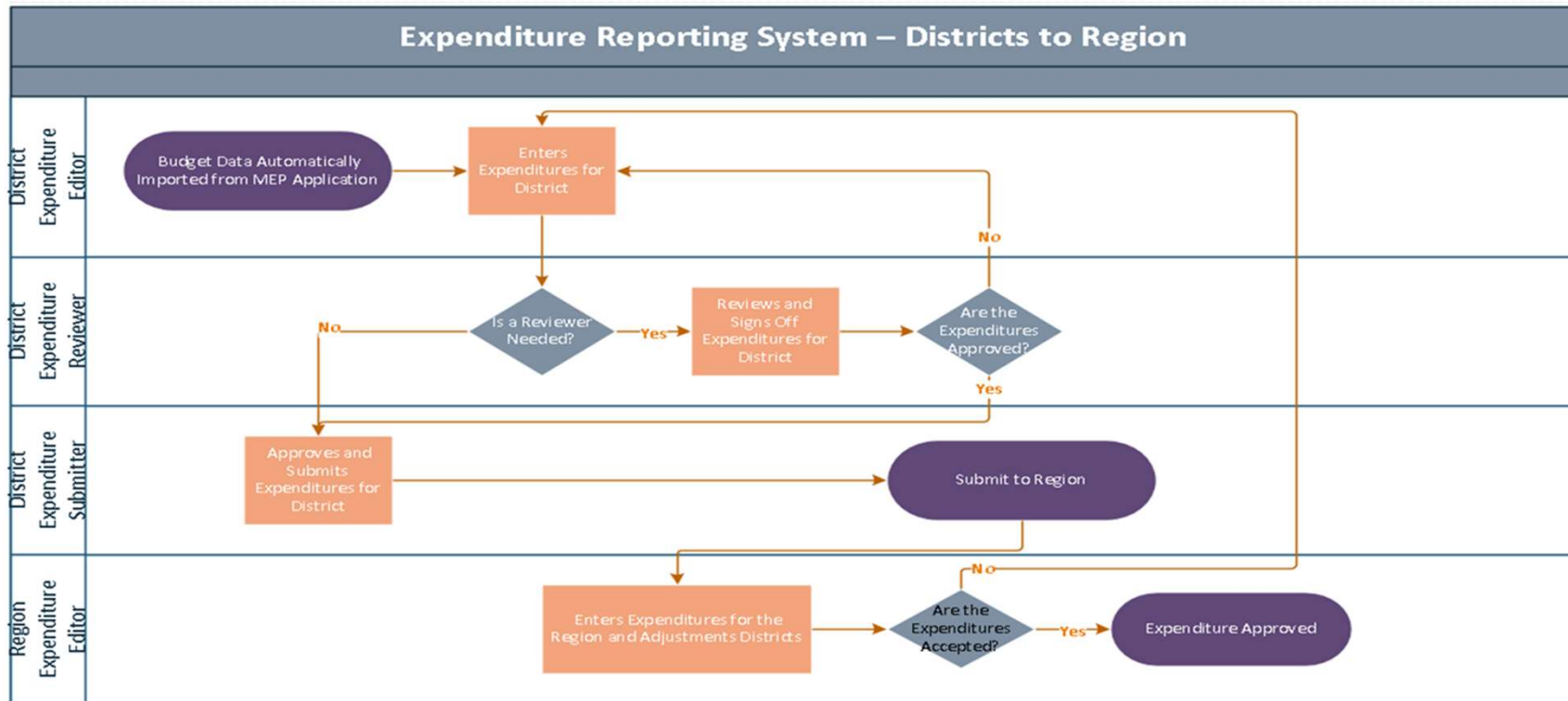
Victoria Soto
Program Coordinator
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CENTRAL, KERMAN,
MENDOTA, WASHINGTON



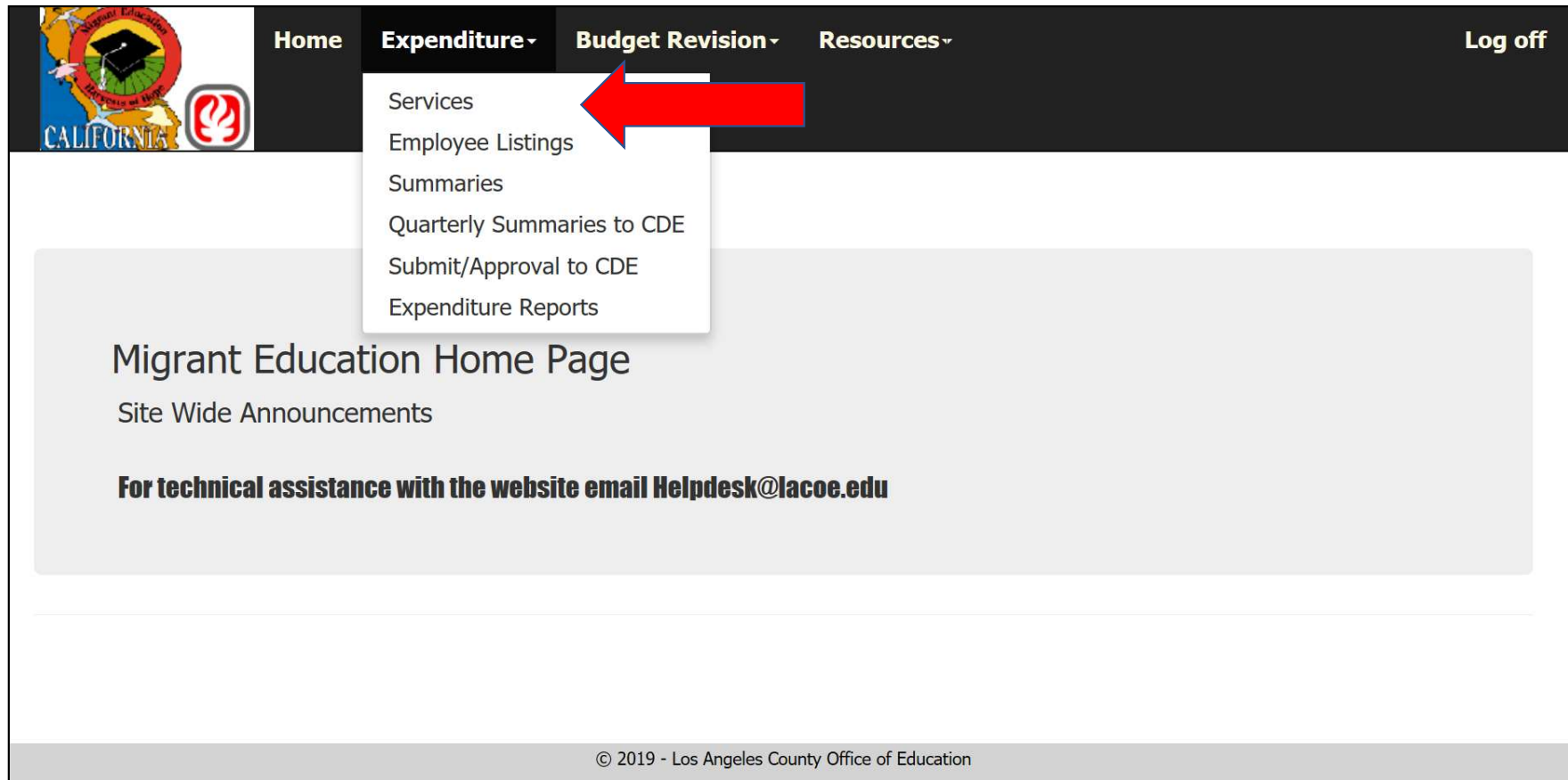
Hilda Castillo
Accountant
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MEPEX OVERVIEW

Expenditure Process Flow – Districts to Region



Initial Steps



The screenshot shows the top navigation bar of the Migrant Education Home Page. The navigation bar is dark with white text. On the left, there is a logo for the Los Angeles County Office of Education. The navigation items are: Home, Expenditure, Budget Revision, Resources, and Log off. A red arrow points to the 'Budget Revision' dropdown menu, which is open and shows the following options: Services, Employee Listings, Summaries, Quarterly Summaries to CDE, Submit/Approval to CDE, and Expenditure Reports. Below the navigation bar, the main content area is light gray and contains the text: 'Migrant Education Home Page', 'Site Wide Announcements', and 'For technical assistance with the website email Helpdesk@lacoed.edu'. At the bottom of the page, there is a footer with the text: '© 2019 - Los Angeles County Office of Education'.

Home Expenditure Budget Revision Resources Log off


- Services
- Employee Listings
- Summaries
- Quarterly Summaries to CDE
- Submit/Approval to CDE
- Expenditure Reports

Migrant Education Home Page
Site Wide Announcements

For technical assistance with the website email Helpdesk@lacoed.edu

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Expenditure Entry Screen


Home Expenditure - Resources -
Log off

Direct Service

Region: 01 - Santa Clara County Office of Education |
 District: -- Santa Clara County Office of Education |
 Fiscal Year: 2018-2019 |
 Submission: Oct,2018 |
 Program: Regular School

Object	Description	Year to Date Expense	Balance	Expenditure Rate	Adjustment	Adjusted YTD Expense	Adjusted Balance	Adjusted Rate	Notes																																																																																																				
<div style="display: flex; align-items: flex-start;"> <div style="width: 20%; border-right: 1px solid #ccc; padding-right: 5px;"> <p style="margin: 0;">Region Wide</p> <p style="margin: 0;">-- Santa Clara County Office of Education</p> <p style="margin: 0;">-- District Wide</p> <p style="margin: 0;">----- Aromas - San Juan Unified (DSA)</p> <p style="margin: 0;">----- Cabrillo Unified (DSA)</p> <p style="margin: 0;">----- East Side Union High (DSA)</p> <p style="margin: 0;">----- Fremont Unified (MOU)</p> <p style="margin: 0;">----- Gilroy Unified (DSA)</p> <p style="margin: 0;">----- Hayward Unified (DSA)</p> <p style="margin: 0;">----- Hollister (DSA)</p> <p style="margin: 0;">----- Livermore Valley Joint Unified (DSA)</p> <p style="margin: 0;">----- Morgan Hill Unified (DSA)</p> <p style="margin: 0;">----- New Haven Unified (DSA)</p> <p style="margin: 0;">----- North County Joint Union Elementary (MOU)</p> <p style="margin: 0;">----- Redwood City Elementary (MOU)</p> <p style="margin: 0;">----- San Benito County Office of Education (MOU)</p> <p style="margin: 0;">----- San Benito High (DSA)</p> <p style="margin: 0;">----- San Francisco Unified (DSA)</p> <p style="margin: 0;">----- Santa Clara Unified (DSA)</p> <p style="margin: 0;">----- Santa Cruz City Elementary (DSA)</p> </div> <div style="width: 80%; padding-left: 5px;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr style="background-color: #4F81BD; color: white;"> <td style="width: 10%;"></td> <td style="width: 15%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 15%;"></td> </tr> <tr> <td>1000-1999</td> <td>Certificated Personnel Salaries</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>1100</td> <td>Certificated Teachers' Salaries</td> <td>\$21,000.00</td> <td>\$109,000.00</td> <td>10.00 %</td> <td><input type="text" value="0"/></td> <td>\$21,000.00</td> <td>\$109,000.00</td> <td>10.00 %</td> <td></td> </tr> <tr> <td>1200</td> <td>Certificated Pupil Support Salaries</td> <td>\$0.00</td> <td>\$0.00</td> <td>%</td> <td><input type="text" value="0"/></td> <td>\$0.00</td> <td>\$0.00</td> <td>%</td> <td></td> </tr> <tr> <td>1300</td> <td>Certificated Supervisor/Administrator Salaries</td> <td>\$0.00</td> <td>\$0.00</td> <td>%</td> <td><input type="text" value="0"/></td> <td>\$0.00</td> <td>\$0.00</td> <td>%</td> <td></td> </tr> <tr> <td>▲ 1900</td> <td>Other Certificated Salaries</td> <td>\$9,400.00</td> <td><input type="text" value="10000"/></td> <td>106.38 %</td> <td><input type="text" value="0"/></td> <td>\$10,000.00</td> <td>-\$600.00</td> <td>106.38 %</td> <td></td> </tr> <tr style="background-color: #FFF9C4;"> <td colspan="2">subtotal 1000-1999</td> <td>\$219,400.00</td> <td>\$31,000.00</td> <td>14.13 %</td> <td>\$0.00</td> <td>\$31,000.00</td> <td>\$188,400.00</td> <td>14.13 %</td> <td></td> </tr> <tr style="background-color: #4F81BD; color: white;"> <td colspan="10">2000-2999 Classified Salaries</td> </tr> <tr> <td>2100</td> <td>Classified Instructional Salaries</td> <td>\$0.00</td> <td><input type="text" value="0"/></td> <td>%</td> <td><input type="text" value="0"/></td> <td>\$0.00</td> <td>\$0.00</td> <td>%</td> <td></td> </tr> <tr> <td>2200</td> <td>Classified Support Salaries</td> <td>\$351,201.00</td> <td><input type="text" value="0"/></td> <td>0.00 %</td> <td><input type="text" value="0"/></td> <td>\$0.00</td> <td>\$351,201.00</td> <td>0.00 %</td> <td></td> </tr> </table> </div> </div>																				1000-1999	Certificated Personnel Salaries									1100	Certificated Teachers' Salaries	\$21,000.00	\$109,000.00	10.00 %	<input type="text" value="0"/>	\$21,000.00	\$109,000.00	10.00 %		1200	Certificated Pupil Support Salaries	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%		1300	Certificated Supervisor/Administrator Salaries	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%		▲ 1900	Other Certificated Salaries	\$9,400.00	<input type="text" value="10000"/>	106.38 %	<input type="text" value="0"/>	\$10,000.00	-\$600.00	106.38 %		subtotal 1000-1999		\$219,400.00	\$31,000.00	14.13 %	\$0.00	\$31,000.00	\$188,400.00	14.13 %		2000-2999 Classified Salaries										2100	Classified Instructional Salaries	\$0.00	<input type="text" value="0"/>	%	<input type="text" value="0"/>	\$0.00	\$0.00	%		2200	Classified Support Salaries	\$351,201.00	<input type="text" value="0"/>	0.00 %	<input type="text" value="0"/>	\$0.00	\$351,201.00	0.00 %	
1000-1999	Certificated Personnel Salaries																																																																																																												
1100	Certificated Teachers' Salaries	\$21,000.00	\$109,000.00	10.00 %	<input type="text" value="0"/>	\$21,000.00	\$109,000.00	10.00 %																																																																																																					
1200	Certificated Pupil Support Salaries	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%																																																																																																					
1300	Certificated Supervisor/Administrator Salaries	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%																																																																																																					
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2100	Classified Instructional Salaries	\$0.00	<input type="text" value="0"/>	%	<input type="text" value="0"/>	\$0.00	\$0.00	%																																																																																																					
2200	Classified Support Salaries	\$351,201.00	<input type="text" value="0"/>	0.00 %	<input type="text" value="0"/>	\$0.00	\$351,201.00	0.00 %																																																																																																					


Direct Services Expenditure Example

Home Expenditure Resources Log off

Direct Service

Region: 01 - Santa Clara County Office of Education District: -- Santa Clara County Office of Education Fiscal Year: 2018-2019 Submission: Oct,2018 Program: Regular School

Direct Service Admin Service Direct Employee Listing Admin Employee Listing

Object	Description	Current Budget	Expense	Year to Date Expense	Balance	Expenditure Rate	Adjustment	Adjusted YTD Expense	Adjusted Balance	Adjusted Rate	Notes
1000-1999	Certificated Personnel Salaries										
1100	Certificated Teachers' Salaries	\$210,000.00	21000	\$21,000.00	\$189,000.00	10.00 %	0	\$21,000.00	\$189,000.00	10.00 %	
1200	Certificated Pupil Support Salaries	\$0.00	0	\$0.00	\$0.00	%	0	\$0.00	\$0.00	%	
1300	Certificated Supervisor/Administrator Salaries	\$0.00	0	\$0.00	\$0.00	%	0	\$0.00	\$0.00	%	
 900	Other Certificated Salaries	\$9,400.00	10000	\$10,000.00	-\$600.00	106.38 %	0	\$10,000.00	-\$600.00	106.38 %	
	subtotal 1000-1999	\$219,400.00	\$31,000.00	\$31,000.00	\$188,400.00	14.13 %	\$0.00	\$31,000.00	\$188,400.00	14.13 %	
2000-2999	Classified Salaries										
2100	Classified Instructional Salaries	\$0.00	0	\$0.00	\$0.00	%	0	\$0.00	\$0.00	%	
2200	Classified Support Salaries	\$351,201.00	0	\$0.00	\$351,201.00	0.00 %	0	\$0.00	\$351,201.00	0.00 %	

Direct Services Expenditure Example (2)

Home Expenditure - Resources - Log off

Region: 01 - Santa Clara County Office of Education District: -- Santa Clara County Office of Education Fiscal Year: 2018-2019 Submission: Oct,2018 Program: Regular School

Object	Description	Current Budget	Expense	Year to Date Expense	Balance	Expenditure Rate	Adjustment	Adjusted YTD Expense	Adjusted Balance	Adjusted Rate	Notes
5900	Communications	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%	
subtotal 5000-5999		\$67,604.00	\$0.00	\$3.90	\$67,600.10	0.01 %	\$0.00	\$3.90	\$67,600.10	0.01 %	
6000-6999	Equipment										
6000	Capital Outlay/EQUIPMENT	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%	
6400	Equipment	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%	
subtotal 6000-6999		\$0.00	\$0.00	\$0.00	\$0.00	%	\$0.00	\$0.00	\$0.00	%	
Subtotal		\$951,534.00	\$31,000.00	\$33,471.99	\$918,062.01	3.52 %	\$0.00	\$33,471.99	\$918,062.01	3.52 %	
7000	Indirect Cost	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%	
7300	Indirect Cost for DSA	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%	
subtotal 7000-7999		\$0.00	\$0.00	\$0.00	\$0.00	%	\$0.00	\$0.00	\$0.00	%	
Total		\$951,534.00	\$31,000.00	\$33,471.99	\$918,062.01	3.52 %	\$0.00	\$33,471.99	\$918,062.01	3.52 %	

Controls

Admin Services Expenditure Example

Home Expenditure Resources Log off

Admin Service

Region: 01 - Santa Clara County Office of Education District: -- Santa Clara County Office of Education Fiscal Year: 2018-2019 Submission: Oct,2018 Program: Regular School

Direct Services **Admin Service** Direct Employee Listing Admin Employee Listing

Object	Description	Current Budget	Expense	Year to Date Expense	Balance	Expenditure Rate	Adjustment	Adjusted YTD Expense	Adjusted Balance	Adjusted Rate	Notes
1000-1999	Certificated Personnel Salaries										
1100	Certificated Teachers' Salaries	\$0.00	0	\$0.00	\$0.00	%	0	\$0.00	\$0.00	%	
1200	Certificated Pupil Support Salaries	\$0.00	0	\$0.00	\$0.00	%	0	\$0.00	\$0.00	%	
1300	Certificated Supervisor/Administrator Salaries	\$252,854.00	0	\$91,801.41	\$161,052.59	36.31 %	0	\$91,801.41	\$161,052.59	36.31 %	
1900	Other Certificated Salaries	\$0.00	0	\$0.00	\$0.00	%	0	\$0.00	\$0.00	%	
	subtotal 1000-1999	\$252,854.00	\$0.00	\$91,801.41	\$161,052.59	36.31 %	\$0.00	\$91,801.41	\$161,052.59	36.31 %	
2000-2999	Classified Salaries										
2100	Classified Instructional Salaries	\$0.00	0	\$0.00	\$0.00	%	0	\$0.00	\$0.00	%	
2200	Classified Support Salaries	\$0.00	0	\$0.00	\$0.00	%	0	\$0.00	\$0.00	%	

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Admin Services Expenditure Example (2)

Home Expenditure - Resources - Log off

Admin Service

Region: 01 - Santa Clara County Office of Education | District: -- Santa Clara County Office of Education | Fiscal Year: 2018-2019 | Submission: Oct,2018 | Program: Regular School

Direct Service | **Admin Service** | Direct Employee Listing | Admin Employee Listing

Object	Description	Current Budget	Expense	Year to Date Expense	Balance	Expenditure Rate	Adjustment	Adjusted YTD Expense	Adjusted Balance	Adjusted Rate	Notes
1000-1999	Certificated Personnel Salaries										
1100	Certificated Teachers' Salaries	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%	
1200	Certificated Pupil Support Salaries	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%	
1300	Certificated Supervisor/Administrator Salaries	\$252,854.00	<input type="text" value="850"/>	\$92,651.41	\$160,202.59	36.64 %	<input type="text" value="0"/>	\$92,651.41	\$160,202.59	36.64 %	
1900	Other Certificated Salaries	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%	
	subtotal 1000-1999	\$252,854.00	\$850.00	\$92,651.41	\$160,202.59	36.64 %	\$0.00	\$92,651.41	\$160,202.59	36.64 %	
2000-2999	Classified Salaries										
2100	Classified Instructional Salaries	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%	
2200	Classified Support Salaries	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%	

Admin Services Expenditure Example (3)

Home Expenditure Resources Log off

Region: 01 - Santa Clara County Office of Education District: -- Santa Clara County Office of Education Fiscal Year: 2018-2019 Submission: Oct,2018 Program: Regular School

Object	Description	Current Budget	Expense	Year to Date Expense	Balance	Expenditure Rate	Adjustment	Adjusted YTD Expense	Adjusted Balance	Adjusted Rate	Notes
5900	Communications	\$2,980.00	<input type="text" value="0"/>	\$800.00	\$2,180.00	26.85 %	<input type="text" value="0"/>	\$800.00	\$2,180.00	26.85 %	
subtotal 5000-5999		\$30,500.00	\$0.00	\$5,108.38	\$25,391.62	16.75 %	\$0.00	\$5,108.38	\$25,391.62	16.75 %	
6000-6999	Equipment										
6000	Capital Outlay/EQUIPMENT	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%	
6400	Equipment	\$0.00	<input type="text" value="0"/>	\$0.00	\$0.00	%	<input type="text" value="0"/>	\$0.00	\$0.00	%	
subtotal 6000-6999		\$0.00	\$0.00	\$0.00	\$0.00	%	\$0.00	\$0.00	\$0.00	%	
Subtotal		\$465,697.00	\$850.00	\$140,763.97	\$324,933.03	30.23 %	\$0.00	\$140,763.97	\$324,933.03	30.23 %	
7000	Indirect Cost	\$156,321.00	<input type="text" value="0"/>	\$0.00	\$156,321.00	0.00 %	<input type="text" value="0"/>	\$0.00	\$156,321.00	0.00 %	
7300	Indirect Cost for DSA	\$57,918.00	<input type="text" value="0"/>	\$0.00	\$57,918.00	0.00 %	<input type="text" value="0"/>	\$0.00	\$57,918.00	0.00 %	
subtotal 7000-7999		\$214,239.00	\$0.00	\$0.00	\$214,239.00	0.00 %	\$0.00	\$0.00	\$214,239.00	0.00 %	
Total		\$679,936.00	\$850.00	\$140,763.97	\$539,172.03	20.70 %	\$0.00	\$140,763.97	\$539,172.03	20.70 %	

Controls

Expenditure Reporting

Reminder:

The system does not allow the reporting of expenditures in cells where there is not an approved budget amount or where the budget *series* is 10% or more of the budgeted total for that series.

District Submitter Acknowledgment

Home Expenditure Resources Log off

Services
Employee Listings
Summaries
Submit/Review/Approve

Expenditure Submit/Re

Region: 10 - Los Angeles County Office of Educati District: ABC Unified School District (DSA) Fiscal Year: 2018-2019 Submission: Oct, 2018

Summary by Object Summary by Program **Submit/Review/Approve**

ABC Unified School District (DSA)

Attachments:
Select file...

Reviewer(s)

District	Date	Name	Checked	Comments
	09/14/18 1:08:59 PM	lule_amalenalee@lacoee.edu	Y	WILL CLOSE BOX IF YOU CLICK THE ACKNOWLEDGEMENT BOX
	09/14/18 1:07:34 PM	lule_amalenalee@lacoee.edu	N	MORE THAN ONE COMMENT. (DO NOT CLICK THE ACKNOWLEDGEMENT BOX)

Approval History Show Disclaimer

Date	Name	Approval Action	Comments
------	------	-----------------	----------

Required Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Comments:

Submit

Successful Submission

Expenditure Submit/Review/Approve

Region: 10 - Los Angeles County Office Of Educati
 District: ABC Unified School District (DSA)
 Fiscal Year: 2018-2019
 Submission: Oct,2018



[Summary by Object](#)
[Summary by Program](#)
[Submit/Review/Approve](#)

ABC Unified School District (DSA)

Attachments:

Reviewer(s)	Review History			
District	Date	Name	Checked	Comments
	09/14/18 1:08:59 PM	lule_amalenalee@lacoed.edu	Y	WILL CLOSE BOX IF YOU CLICK THE ACKNOWLEDGEMENT BOX
	09/14/18 1:07:34 PM	lule_amalenalee@lacoed.edu	N	MORE THAN ONE COMMENT. (DO NOT CLICK THE ACKNOWLEDGEMENT BOX)

Approval History

Show Disclaimer

Date	Name	Approval Action	Comments
09/14/18 1:53:33 PM	lule_amalenalee@lacoed.edu	District Submitted	EXAMPLE NOTATIONS

CLAIM EXAMPLE

REIMBURSEMENT CLAIM

Regular Budget (Resources 30600)
Summer/Inter-Session Budget (Resources 30610)

_____ 21-Mar
Month & Year

DISTRICT Claim Preparer (Print Name) Telephone

Total monthly claim \$17,731.86

District/Region Use (If Applicable)

Adjustment _____	Explanation: _____
Balance: _____	_____
_____	_____
_____	_____

MIGRANT ED.. REGION IV USE ONLY

Region IV - Program Coordinator _____ Date _____

Region IV - Finance _____ Date _____

Region IV - Administrator _____ Date _____

Transfer # _____ Date _____

Due on the 20th of each month to the Region :

- 1. Data Entry**
- 2. On-line Submission**

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
Migrant Education

CLAIM FOR REIMBURSEMENT

Regular Budget (Resources 30600)
 Summer/Inter-Session Budget (Resources 30610)
 School Readiness - 31100

 Month & Year

 DISTRICT

	Service		Admin			Service		Admin	
Code	Amount	Amount	Code	Amount	Amount	Code	Amount	Amount	
110000			300000						
120000			420000						
130000			430000						
190000			520000						
210000			540000						
220000			550000						
240000			560000						
290000			570000						
290001			580000						
290010			590000						
290013			Other						
			Indirect						
Total	0.00	0.00		0.00	0.00				

	I&R		Service		Admin			Service		Admin	
Code	Amount	Amount	Code	Amount	Amount	Code	Amount	Amount	Code	Amount	Amount
110000			300000								
120000			420000								
130000			430000								
190000			520000								
210000			540000								
220000			550000								
240000			560000								
290000			570000								
290001			580000								
290010			590000								
290013			Other								
			Indirect								
Total	0.00	0.00		0.00	0.00				0.00		0.00

PARENT	Service	Admin
Code	Amount	Amount
240000		
290000		
300000		
420000		
430000		
520000		
570000		
580000		
Other		
Indirect		
Total	\$0.00	\$0.00

Total Monthly Claim _____ \$0.00
--

MIGRANT DISTRICT STAFF LISTING - REGULAR & SUMMER

List all staff names charged to the Migrant Program

110000 Teachers :	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
120000 Counselor/Guidance :	_____	_____	_____
	_____	_____	_____
120000 Physical/Mental Health:	_____	_____	_____
	_____	_____	_____
130000 Supervisors/ Administrations:	_____	_____	_____
	_____	_____	_____
190000 Resource Teachers:	_____	_____	_____
	_____	_____	_____
210000 Instructional Aides:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
220000 Community Aides/Classified Support:	_____	_____	_____
	_____	_____	_____
220000 Maintenance/Operations:	_____	_____	_____
Transportation	_____	_____	_____
220000 Food Services:	_____	_____	_____
	_____	_____	_____
240000 Clerical/Other Office	_____	_____	_____
	_____	_____	_____
290000 Other Classified:	_____	_____	_____
	_____	_____	_____
290010 Work Study:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____



*Submit a staff listing each month

*Claims will not be reimbursed without the staff listing

_____ Date

School District Name
Fiscal Year: 2022
Requested by *J.Doe*

Report Coverage
Budget Report
From 03/01/2022 thru 03/31/2022

04/09/2022
06:21:02 PM

Budget Type: Working
Page Breaks: Fu, Fu, Resource, Function
Details On: Fu, Resource, PY, Goal, Function, Object, Site, Department, Manager
Suppress Zeros: Yes
Account Selections:

	Fu	Re	P	Gl	Fn	Ob	Si	Dp	Mg
01.	0100	30600							

School District Name

Budget Report

Page 1 of 8

Fiscal Year: 2022

From 03/01/2022 thru 03/31/2022

04/09/2022

Requested by JDoe

06:21:02 PM

Resource: 30600 Migrant Ed- Regular

Function: 0000 For revenues and balance sh

Fu: 0100 General Fund

Fu---Re----P-Gl---Fn---Ob-----Si---Dp---Mg--	Working	Actuals			%	Encumbered	Unencumbered	
		Current	Year To Date				Balance	%
828500 Interagency Contracts Between LEAs	0.00	16,603.41	59,680.51	0.00	0.00	(59,680.51)	0.00	
0100-30600-0-7110-0000-828500-000-0000-0000	0.00	16,603.41	59,680.51	0.00	0.00	(59,680.51)	0.00	
Totals:	0.00	16,603.41	59,680.51	0.00	0.00	(59,680.51)	0.00	
**** 8000 Totals	0.00	16,603.41	59,680.51	0.00	0.00	(59,680.51)	0.00	
**** Total Income & Beginning Balance	\$0.00	\$16,603.41	\$59,680.51	0.00	\$0.00	(\$59,680.51)	0.00	

School District Name

Budget Report

Page 2 of 8
04/09/2022
06:21:02 PM

Fiscal Year: 2022
Requested by J.Doe

From 03/01/2022 thru 03/31/2022

Resource: 30600 Migrant Ed- Regular Function: 1000 Instruction

Fu: 0100 General Fund

Fu---Re---P-Gl---Fn---Ob-----Si---Dp---Mg--	Working	Actuals			Encumbered	Unencumbered	
		Current	Year To Date	%		Balance	%
828500 Interagency Contracts Between LEAs							
0100-30600-0-7110-1000-828500-000-0000-0000	177,300.00	0.00	8,431.39	4.76	0.00	168,868.61	95.24
Totals:	177,300.00	0.00	8,431.39	4.76	0.00	168,868.61	95.24
**** 8000 Totals	177,300.00	0.00	8,431.39	4.76	0.00	168,868.61	95.24
**** Total Income & Beginning Balance	\$177,300.00	\$0.00	\$8,431.39	4.76	\$0.00	\$168,868.61	95.24
110000 Teachers Salaries							
0100-30600-0-7110-1000-110000-000-0000-0000	19,334.00	2,703.75	13,816.25	71.46	0.00	5,517.75	28.54
Totals:	19,334.00	2,703.75	13,816.25	71.46	0.00	5,517.75	28.54
110002 Teachers - Stipends							
0100-30600-0-7110-1000-110002-000-0000-0000	7,000.00	997.50	3,062.50	43.75	0.00	3,937.50	56.25
Totals:	7,000.00	997.50	3,062.50	43.75	0.00	3,937.50	56.25
**** 1000 Totals	26,334.00	3,701.25	16,878.75	64.09	0.00	9,455.25	35.91
290010 Other Classified Salaries - Student Workers							
0100-30600-0-7110-1000-290010-000-0000-0000	19,900.00	2,400.00	10,070.00	50.60	0.00	9,830.00	49.40
Totals:	19,900.00	2,400.00	10,070.00	50.60	0.00	9,830.00	49.40
**** 2000 Totals	19,900.00	2,400.00	10,070.00	50.60	0.00	9,830.00	49.40
310100 State Teachers Retirement System, certificated							
0100-30600-0-7110-1000-310100-000-0000-0000	3,372.00	457.47	2,337.70	69.33	0.00	1,034.30	30.67
Totals:	3,372.00	457.47	2,337.70	69.33	0.00	1,034.30	30.67
310102 STRS, Cert - Stipends							
0100-30600-0-7110-1000-310102-000-0000-0000	1,195.00	168.78	518.21	43.36	0.00	676.79	56.64
Totals:	1,195.00	168.78	518.21	43.36	0.00	676.79	56.64
332100 Medicare, Certificated							
0100-30600-0-7110-1000-332100-000-0000-0000	305.00	37.94	193.64	63.49	0.00	111.36	36.51
Totals:	305.00	37.94	193.64	63.49	0.00	111.36	36.51
332102 Medicare, Cert. Stipend							
0100-30600-0-7110-1000-332102-000-0000-0000	102.00	14.13	43.21	42.36	0.00	58.79	57.64
Totals:	102.00	14.13	43.21	42.36	0.00	58.79	57.64
350100 State Unemployment Insurance, certificated							
0100-30600-0-7110-1000-350100-000-0000-0000	245.00	13.52	68.67	28.03	0.00	176.33	71.97
Totals:	245.00	13.52	68.67	28.03	0.00	176.33	71.97

School District Name

Budget Report

Page 3 of 8

Fiscal Year: 2022

From 03/01/2022 thru 03/31/2022

04/09/2022

Requested by JDoe

06:21:02 PM

Resource: 30600 Migrant Ed- Regular

Function: 1000 Instruction

Fu: 0100 General Fund

Fu---Re----P-GL---Fn---Ob-----Si---Dp---Mg--	Working	Actuals			Encumbered	Unencumbered	
		Current	Year To Date	%		Balance	%
350102 State Unemployment Ins., Cert - Stipends							
0100-30600-0-7110-1000-350102-000-0000-0000	86.00	4.98	15.76	18.33	0.00	70.24	81.67
Totals:	<u>86.00</u>	<u>4.98</u>	<u>15.76</u>	<u>18.33</u>	<u>0.00</u>	<u>70.24</u>	<u>81.67</u>
360100 Workers Comp, certificated							
0100-30600-0-7110-1000-360100-000-0000-0000	418.00	56.51	287.05	68.67	0.00	130.95	31.33
Totals:	<u>418.00</u>	<u>56.51</u>	<u>287.05</u>	<u>68.67</u>	<u>0.00</u>	<u>130.95</u>	<u>31.33</u>
360102 Workers Comp, Cert - Stipend							
0100-30600-0-7110-1000-360102-000-0000-0000	149.00	20.86	66.02	44.31	0.00	82.98	55.69
Totals:	<u>149.00</u>	<u>20.86</u>	<u>66.02</u>	<u>44.31</u>	<u>0.00</u>	<u>82.98</u>	<u>55.69</u>
360210 Workers Comp, Class. - Student Worker							
0100-30600-0-7110-1000-360210-000-0000-0000	394.00	50.18	210.50	53.43	0.00	183.50	46.57
Totals:	<u>394.00</u>	<u>50.18</u>	<u>210.50</u>	<u>53.43</u>	<u>0.00</u>	<u>183.50</u>	<u>46.57</u>
**** 3000 Totals	<u>6,266.00</u>	<u>824.37</u>	<u>3,740.76</u>	<u>59.70</u>	<u>0.00</u>	<u>2,525.24</u>	<u>40.30</u>
**** 1000 - 3000	<u>52,500.00</u>	<u>6,925.62</u>	<u>30,689.51</u>	<u>58.46</u>	<u>0.00</u>	<u>21,810.49</u>	<u>41.54</u>
430000 Materials and Supplies							
0100-30600-0-7110-1000-430000-000-0000-0000	2,425.00	0.00	0.00	0.00	3,142.31	(717.31)	(29.58)
Totals:	<u>2,425.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,142.31</u>	<u>(717.31)</u>	<u>(29.58)</u>
430014 Other Supplies							
0100-30600-0-7110-1000-430014-000-0000-0000	1,706.00	0.00	0.00	0.00	0.00	1,706.00	100.00
Totals:	<u>1,706.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,706.00</u>	<u>100.00</u>
**** 4000 Totals	<u>4,131.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,142.31</u>	<u>988.69</u>	<u>23.93</u>
520002 Travel Reimbursement Expense							
0100-30600-0-7110-1000-520002-000-0000-0000	1,597.00	0.00	0.00	0.00	0.00	1,597.00	100.00
Totals:	<u>1,597.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,597.00</u>	<u>100.00</u>
**** 5000 Totals	<u>1,597.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,597.00</u>	<u>100.00</u>
**** 1000 - 5000	<u>58,228.00</u>	<u>6,925.62</u>	<u>30,689.51</u>	<u>52.71</u>	<u>3,142.31</u>	<u>24,396.18</u>	<u>41.90</u>

School District Name

Budget Report

Page 4 of 8

Fiscal Year: 2022

From 03/01/2022 thru 03/31/2022

04/09/2022

Requested by J Doe

06:21:02 PM

Resource: 30600 Migrant Ed- Regular

Function: 2490 Other Instructional Resource

Fu: 0100 General Fund

Fu---Re---P---Gl---Fn---Ob-----Si---Dp---Mg--	Working	Actuals			%	Encumbered	Unencumbered	
		Current	Year To Date				Balance	%
240000 Clerical & Office Salaries								
0100-30600-0-7110-2490-240000-000-0000-0000	33,861.00	3,280.37	26,747.28	78.99	0.00	7,113.72	21.01	
Totals:	33,861.00	3,280.37	26,747.28	78.99	0.00	7,113.72	21.01	
**** 2000 Totals	33,861.00	3,280.37	26,747.28	78.99	0.00	7,113.72	21.01	
320200 Public Employees Retirement System, classified								
0100-30600-0-7110-2490-320200-000-0000-0000	7,797.00	751.53	6,120.35	78.50	0.00	1,676.65	21.50	
Totals:	7,797.00	751.53	6,120.35	78.50	0.00	1,676.65	21.50	
331200 OASDI, Classified								
0100-30600-0-7110-2490-331200-000-0000-0000	2,237.00	159.53	1,351.36	60.41	0.00	885.64	39.59	
Totals:	2,237.00	159.53	1,351.36	60.41	0.00	885.64	39.59	
332200 Medicare, Classified								
0100-30600-0-7110-2490-332200-000-0000-0000	502.00	37.31	316.04	62.96	0.00	185.96	37.04	
Totals:	502.00	37.31	316.04	62.96	0.00	185.96	37.04	
340200 Health & Welfare Benefits, Classified								
0100-30600-0-7110-2490-340200-000-0000-0000	12,064.00	1,246.40	8,724.80	72.32	0.00	3,339.20	27.68	
Totals:	12,064.00	1,246.40	8,724.80	72.32	0.00	3,339.20	27.68	
350200 State Unemployment Insurance, classified								
0100-30600-0-7110-2490-350200-000-0000-0000	148.00	16.40	133.72	90.35	0.00	14.28	9.65	
Totals:	148.00	16.40	133.72	90.35	0.00	14.28	9.65	
360200 Workers Comp, classified								
0100-30600-0-7110-2490-360200-000-0000-0000	714.00	68.56	559.02	78.29	0.00	154.98	21.71	
Totals:	714.00	68.56	559.02	78.29	0.00	154.98	21.71	
**** 3000 Totals	23,462.00	2,279.73	17,205.29	73.33	0.00	6,256.71	26.67	
**** 1000 - 3000	57,323.00	5,560.10	43,952.57	76.68	0.00	13,370.43	23.32	

District Name

Budget Report

Page 5 of 8
04/09/2022
06:21:02 PM

Fiscal Year: 2022
Requested by JDoe

From 03/01/2022 thru 03/31/2022

Resource: 30600 Migrant Ed- Regular

Function: 2495 Parent Participation

Fu: 0100 General Fund

Fu---Re-----P-Gl---Fn---Ob-----Si---Dp---Mg--	Working	Actuals			Encumbered	Unencumbered	
		Current	Year To Date	%		Balance	%
290000 Other Classified Salaries							
0100-30600-0-7110-2495-290000-000-0000-0000	1,032.00	160.29	296.44	28.72	0.00	735.56	71.28
Totals:	1,032.00	160.29	296.44	28.72	0.00	735.56	71.28
**** 2000 Totals	1,032.00	160.29	296.44	28.72	0.00	735.56	71.28
320200 Public Employees Retirement System, classified							
0100-30600-0-7110-2495-320200-000-0000-0000	223.00	0.00	15.80	7.09	0.00	207.20	92.91
Totals:	223.00	0.00	15.80	7.09	0.00	207.20	92.91
331200 OASDI, Classified							
0100-30600-0-7110-2495-331200-000-0000-0000	64.00	7.64	16.05	25.08	0.00	47.95	74.92
Totals:	64.00	7.64	16.05	25.08	0.00	47.95	74.92
332200 Medicare, Classified							
0100-30600-0-7110-2495-332200-000-0000-0000	15.00	1.79	3.77	25.13	0.00	11.23	74.87
Totals:	15.00	1.79	3.77	25.13	0.00	11.23	74.87
350200 State Unemployment Insurance, classified							
0100-30600-0-7110-2495-350200-000-0000-0000	13.00	0.80	1.48	11.38	0.00	11.52	88.62
Totals:	13.00	0.80	1.48	11.38	0.00	11.52	88.62
360200 Workers Comp, classified							
0100-30600-0-7110-2495-360200-000-0000-0000	20.00	3.35	6.20	31.00	0.00	13.80	69.00
Totals:	20.00	3.35	6.20	31.00	0.00	13.80	69.00
**** 3000 Totals	335.00	13.58	43.30	12.93	0.00	291.70	87.07
**** 1000 - 3000	1,367.00	173.87	339.74	24.85	0.00	1,027.26	75.15
430014 Other Supplies							
0100-30600-0-7110-2495-430014-000-0000-0000	2,900.00	0.00	0.00	0.00	0.00	2,900.00	100.00
Totals:	2,900.00	0.00	0.00	0.00	0.00	2,900.00	100.00
**** 4000 Totals	2,900.00	0.00	0.00	0.00	0.00	2,900.00	100.00
520002 Travel Reimbursement Expense							
0100-30600-0-7110-2495-520002-000-0000-0000	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00
Totals:	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00
580000 Professional/Consulting Services and Operating Expenc							
0100-30600-0-7110-2495-580000-000-0000-0000	500.00	0.00	0.00	0.00	0.00	500.00	100.00
Totals:	500.00	0.00	0.00	0.00	0.00	500.00	100.00

District Name

Budget Report

Page 6 of 8
04/09/2022
06:21:02 PM

Fiscal Year: 2022
Requested by J.Doe

From 03/01/2022 thru 03/31/2022

Resource: 30600 Migrant Ed- Regular

Function: 2495 Parent Participation

Fu: 0100 General Fund

Fu---Re---P-Gl---Fn---Ob-----Si--Dp---Mg--	Working	Actuals			Encumbered	Unencumbered	
		Current	Year To Date	%		Balance	%
**** 5000 Totals	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00
**** 1000 - 5000	5,767.00	173.87	339.74	5.89	0.00	5,427.26	94.11

District Name

Budget Report

Page 7 of 8

Fiscal Year: 2022
Requested by J.Doe

From 03/01/2022 thru 03/31/2022

04/09/2022
06:21:02 PM

Resource: 30600 Migrant Ed- Regular

Function: 3110 Guidance & Counseling Ser

Fu: 0100 General Fund

Fu---Re---P-Gl---Fn---Ob-----Si--Dp---Mg--	Working	Actuals			Encumbered	Unencumbered	
		Current	Year To Date	%		Balance	%
220013 Classified Support - Community Aide							
0100-30600-0-7110-3110-220013-000-0000-0000	32,182.00	2,889.57	24,131.06	74.98	0.00	8,050.94	25.02
Totals:	32,182.00	2,889.57	24,131.06	74.98	0.00	8,050.94	25.02
**** 2000 Totals	32,182.00	2,889.57	24,131.06	74.98	0.00	8,050.94	25.02
320213 PERS, Class - Community Aide							
0100-30600-0-7110-3110-320213-000-0000-0000	7,691.00	662.00	5,528.44	71.88	0.00	2,162.56	28.12
Totals:	7,691.00	662.00	5,528.44	71.88	0.00	2,162.56	28.12
331213 OASDI, Class. Community Aide							
0100-30600-0-7110-3110-331213-000-0000-0000	2,081.00	122.78	1,101.50	52.93	0.00	979.50	47.07
Totals:	2,081.00	122.78	1,101.50	52.93	0.00	979.50	47.07
332213 Medicare, Class. Community Aide							
0100-30600-0-7110-3110-332213-000-0000-0000	487.00	28.71	257.60	52.90	0.00	229.40	47.10
Totals:	487.00	28.71	257.60	52.90	0.00	229.40	47.10
340213 Health & Welfare Benefits, Class - Community Aide							
0100-30600-0-7110-3110-340213-000-0000-0000	11,632.00	1,246.40	8,724.80	75.01	0.00	2,907.20	24.99
Totals:	11,632.00	1,246.40	8,724.80	75.01	0.00	2,907.20	24.99
350213 State Unemployment Ins., Class - Community Aide							
0100-30600-0-7110-3110-350213-000-0000-0000	168.00	14.45	120.66	71.82	0.00	47.34	28.18
Totals:	168.00	14.45	120.66	71.82	0.00	47.34	28.18
360213 Workers Comp, Class - Community Aide							
0100-30600-0-7110-3110-360213-000-0000-0000	858.00	60.39	504.31	58.78	0.00	353.69	41.22
Totals:	858.00	60.39	504.31	58.78	0.00	353.69	41.22
**** 3000 Totals	22,917.00	2,134.73	16,237.31	70.85	0.00	6,679.69	29.15
**** 1000 - 3000	55,099.00	5,024.30	40,368.37	73.27	0.00	14,730.63	26.73
520002 Travel Reimbursement Expense							
0100-30600-0-7110-3110-520002-000-0000-0000	883.00	47.97	94.19	10.67	0.00	788.81	89.33
Totals:	883.00	47.97	94.19	10.67	0.00	788.81	89.33
**** 5000 Totals	883.00	47.97	94.19	10.67	0.00	788.81	89.33
**** 1000 - 5000	55,982.00	5,072.27	40,462.56	72.28	0.00	15,519.44	27.72

District Name
 Fiscal Year: 2022
 Requested by JDoe

Budget Report

From 03/01/2022 thru 03/31/2022

Page 8 of 8
 04/09/2022
 06:21:02 PM

Fund Summary	Note this summary includes only the account lines that were included on this report						
Fu: 0100 General Fund							
	Working	Actuals		%	Encumbered	Unencumbered	
		Current	Year To Date			Balance	%
Revenues							
Total: 8000 Revenues	\$177,300.00	\$16,603.41	\$68,111.90	38.42	\$0.00	\$109,188.10	61.58
Expenditures							
Total: 1000 Certificated	26,334.00	3,701.25	16,878.75	64.09	0.00	9,455.25	35.91
Total: 2000 Classified	86,975.00	8,730.23	61,244.78	70.42	0.00	25,730.22	29.58
Total: 3000 Benefits	52,980.00	5,252.41	37,226.66	70.27	0.00	15,753.34	29.73
Total: 1000 - 3000	166,289.00	17,683.89	115,350.19	69.37	0.00	50,938.81	30.63
Total: 4000 Books & Supplies	7,031.00	0.00	0.00	0.00	3,142.31	3,888.69	55.31
Total: 5000 Services & Other	3,980.00	47.97	94.19	2.37	0.00	3,885.81	97.63
Total: 4000 - 5000	11,011.00	47.97	94.19	0.86	3,142.31	7,774.50	70.61
Total: 1000 - 5000	177,300.00	17,731.86	115,444.38	65.11	3,142.31	58,713.31	33.12
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 7000	177,300.00	17,731.86	115,444.38	65.11	3,142.31	58,713.31	33.12
Total: Net Increase/(Decrease) in Fund Balance	0.00	(1,128.45)	(47,332.48)	0.00			
Total: Beginning Balance	0.00	0.00	0.00	0.00			
Total: Ending Fund Balance (9790)	\$0.00	(\$1,128.45)	(\$47,332.48)	0.00			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: Unassigned (9789 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	(1,128.45)	(47,332.48)	0.00			

District Name
 Fiscal Year: 2022
 Requested by JDoe

Financial Activity Report

03/01/2022 to 03/31/2022

Page 1 of 23
 04/09/2022
 06:42:09 PM

Fund: 0100 General Fund

Resource: 30600 Migrant Ed- Regular

Fu---Re---Y-G1---Fn---Ob-----Si---Dp---Mg	Reference	Date	Vendor Description	Working Budget	Amount	Encumbered	Balance
979100 Beginning Balance							
Balance Forward				\$0.00	\$0.00	\$0.00	\$0.00
Total Activity					\$0.00	\$0.00	
Ending Balance				0.00	0.00	0.00	0.00
**** Total Adjusted Beginning Balance				<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
828500 Interagency Contracts Between LEAs							
Balance Forward				\$177,300.00	\$51,508.49	\$0.00	\$125,791.51
0100-30600-0-7110-0000-828500-000-0000-0000	TF -221444	03/14/22	JV#1090 DECEMBER 2021 R		16,603.41	0.00	109,188.10
Total Activity					\$16,603.41	\$0.00	
Ending Balance				177,300.00	68,111.90	0.00	109,188.10
**** 8000 Totals				<u>\$177,300.00</u>	<u>\$68,111.90</u>	<u>\$0.00</u>	<u>\$109,188.10</u>
110000 Teachers Salaries							
Balance Forward				\$19,334.00	\$11,112.50	\$0.00	\$8,221.50
0100-30600-0-7110-1000-110000-000-0000-0000	PAY -33122	03/31/22	Expense - Payroll Dated - 03/		2,703.75	0.00	5,517.75
Total Activity					\$2,703.75	\$0.00	
Ending Balance				19,334.00	13,816.25	0.00	5,517.75
110002 Teachers - Stipends							
Balance Forward				\$7,000.00	\$2,065.00	\$0.00	\$4,935.00
0100-30600-0-7110-1000-110002-000-0000-0000	PAY -33122	03/31/22	Expense - Payroll Dated - 03/		997.50	0.00	3,937.50
Total Activity					\$997.50	\$0.00	
Ending Balance				7,000.00	3,062.50	0.00	3,937.50
**** 1000 Totals				<u>\$26,334.00</u>	<u>\$16,878.75</u>	<u>\$0.00</u>	<u>\$9,455.25</u>
210000 Instructional Aides' Salaries							
Balance Forward				\$0.00	\$0.00	\$0.00	\$0.00

District Name
 Fiscal Year: 2022
 Requested by JDoe

Financial Activity Report

03/01/2022 to 03/31/2022

Page 2 of 23
 04/09/2022
 06:42:09 PM

Fund: 0100 General Fund

Resource: 30600 Migrant Ed- Regular

Fu---Re----Y-G1---Fn---Ob-----Si--Dp---Mg	Reference	Date	Vendor Description	Working Budget	Amount	Encumbered	Balance	
Total Activity					<u>\$0.00</u>	<u>\$0.00</u>		
Ending Balance				0.00	0.00	0.00	0.00	
220000 Classified Support Salaries								
Balance Forward				<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
Total Activity					<u>\$0.00</u>	<u>\$0.00</u>		
Ending Balance				0.00	0.00	0.00	0.00	
220013 Classified Support - Community Aide								
Balance Forward				<u>\$32,182.00</u>	<u>\$21,241.49</u>	<u>\$0.00</u>	<u>\$10,940.51</u>	
0100-30600-0-7110-3110-220013-000-0000-0000	PAY -33122	03/31/22	Expense - Payroll Dated - 03/		<u>2,889.57</u>	<u>0.00</u>	<u>8,050.94</u>	
Total Activity					<u>\$2,889.57</u>	<u>\$0.00</u>		
Ending Balance				32,182.00	24,131.06	0.00	8,050.94	
240000 Clerical & Office Salaries								
Balance Forward				<u>\$33,861.00</u>	<u>\$23,466.91</u>	<u>\$0.00</u>	<u>\$10,394.09</u>	
0100-30600-0-7110-2490-240000-000-0000-0000	PAY -33122	03/31/22	Expense - Payroll Dated - 03/		<u>3,280.37</u>	<u>0.00</u>	<u>7,113.72</u>	
Total Activity					<u>\$3,280.37</u>	<u>\$0.00</u>		
Ending Balance				33,861.00	26,747.28	0.00	7,113.72	
290000 Other Classified Salaries								
Balance Forward				<u>\$1,032.00</u>	<u>\$136.15</u>	<u>\$0.00</u>	<u>\$895.85</u>	
0100-30600-0-7110-2495-290000-000-0000-0000	PAY -33122	03/31/22	Expense - Payroll Dated - 03/		<u>160.29</u>	<u>0.00</u>	<u>735.56</u>	
Total Activity					<u>\$160.29</u>	<u>\$0.00</u>		
Ending Balance				1,032.00	296.44	0.00	735.56	
290010 Other Classified Salaries - Student Workers								
Balance Forward				<u>\$19,900.00</u>	<u>\$7,670.00</u>	<u>\$0.00</u>	<u>\$12,230.00</u>	
0100-30600-0-7110-1000-290010-000-0000-0000	PAY -33122	03/31/22	Expense - Payroll Dated - 03/		<u>2,400.00</u>	<u>0.00</u>	<u>9,830.00</u>	
Total Activity					<u>\$2,400.00</u>	<u>\$0.00</u>		
Ending Balance				19,900.00	10,070.00	0.00	9,830.00	
**** 2000 Totals					<u><u>\$86,975.00</u></u>	<u><u>\$61,244.78</u></u>	<u><u>\$0.00</u></u>	<u><u>\$25,730.22</u></u>

District Name
 Fiscal Year: 2022
 Requested by JDoe

Financial Activity Report

03/01/2022 to 03/31/2022

Page 3 of 23
 04/09/2022
 06:42:09 PM

Fund: 0100 General Fund

Resource: 30600 Migrant Ed- Regular

Fu---Re----Y-Gl---Fn---Ob-----Si---Dp---Mg	Reference	Date	Vendor Description	Working Budget	Amount	Encumbered	Balance
310100 State Teachers Retirement System, certificated							
Balance Forward				\$3,372.00	\$1,880.23	\$0.00	\$1,491.77
0100-30600-0-7110-1000-310100-000-0000-0000	PAY -33122	03/31/22	STRS Pay Bn Exp - 03/31/20		457.47	0.00	1,034.30
Total Activity					\$457.47	\$0.00	
Ending Balance				3,372.00	2,337.70	0.00	1,034.30
310102 STRS, Cert - Stipends							
Balance Forward				\$1,195.00	\$349.43	\$0.00	\$845.57
0100-30600-0-7110-1000-310102-000-0000-0000	PAY -33122	03/31/22	STRS Pay Bn Exp - 03/31/20		168.78	0.00	676.79
Total Activity					\$168.78	\$0.00	
Ending Balance				1,195.00	518.21	0.00	676.79
320200 Public Employees Retirement System, classified							
Balance Forward				\$8,020.00	\$5,384.62	\$0.00	\$2,635.38
0100-30600-0-7110-2490-320200-000-0000-0000	PAY -33122	03/31/22	PERS Pay Bn Exp - 03/31/2		751.53	0.00	1,883.85
Total Activity					\$751.53	\$0.00	
Ending Balance				8,020.00	6,136.15	0.00	1,883.85
320213 PERS, Class - Community Aide							
Balance Forward				\$7,691.00	\$4,866.44	\$0.00	\$2,824.56
0100-30600-0-7110-3110-320213-000-0000-0000	PAY -33122	03/31/22	PERS Pay Bn Exp - 03/31/2		662.00	0.00	2,162.56
Total Activity					\$662.00	\$0.00	
Ending Balance				7,691.00	5,528.44	0.00	2,162.56
331200 OASDI, Classified							
Balance Forward				\$2,301.00	\$1,200.24	\$0.00	\$1,100.76
0100-30600-0-7110-2490-331200-000-0000-0000	PAY -33122	03/31/22	FICA Pay Bn Exp - 03/31/20		159.53	0.00	941.23
0100-30600-0-7110-2495-331200-000-0000-0000	PAY -33122	03/31/22	FICA Pay Bn Exp - 03/31/20		7.64	0.00	933.59
Total Activity					\$167.17	\$0.00	
Ending Balance				2,301.00	1,367.41	0.00	933.59
331213 OASDI, Class. Community Aide							
Balance Forward				\$2,081.00	\$978.72	\$0.00	\$1,102.28
0100-30600-0-7110-3110-331213-000-0000-0000	PAY -33122	03/31/22	FICA Pay Bn Exp - 03/31/20		122.78	0.00	979.50

Name of District
 Fiscal Year: 2022
 Requested by JDoe

Financial Activity Report

03/01/2022 to 03/31/2022

Page 4 of 23
 04/09/2022
 06:42:09 PM

Fund: 0100 General Fund

Resource: 30600 Migrant Ed- Regular

Fu---Re---Y-G1---Fn---Ob-----Si---Dp---Mg	Reference	Date	Vendor Description	Working Budget	Amount	Encumbered	Balance
Total Activity					<u>\$122.78</u>	<u>\$0.00</u>	
Ending Balance				<u>2,081.00</u>	<u>1,101.50</u>	<u>0.00</u>	<u>979.50</u>
332100 Medicare, Certificated							
Balance Forward				<u>\$305.00</u>	<u>\$155.70</u>	<u>\$0.00</u>	<u>\$149.30</u>
0100-30600-0-7110-1000-332100-000-0000-0000	PAY -33122	03/31/22	MEDI Pay Bn Exp - 03/31/2		<u>37.94</u>	<u>0.00</u>	<u>111.36</u>
Total Activity					<u>\$37.94</u>	<u>\$0.00</u>	
Ending Balance				<u>305.00</u>	<u>193.64</u>	<u>0.00</u>	<u>111.36</u>
332102 Medicare, Cert. Stipend							
Balance Forward				<u>\$102.00</u>	<u>\$29.08</u>	<u>\$0.00</u>	<u>\$72.92</u>
0100-30600-0-7110-1000-332102-000-0000-0000	PAY -33122	03/31/22	MEDI Pay Bn Exp - 03/31/2		<u>14.13</u>	<u>0.00</u>	<u>58.79</u>
Total Activity					<u>\$14.13</u>	<u>\$0.00</u>	
Ending Balance				<u>102.00</u>	<u>43.21</u>	<u>0.00</u>	<u>58.79</u>
332200 Medicare, Classified							
Balance Forward				<u>\$517.00</u>	<u>\$280.71</u>	<u>\$0.00</u>	<u>\$236.29</u>
0100-30600-0-7110-2490-332200-000-0000-0000	PAY -33122	03/31/22	MEDI Pay Bn Exp - 03/31/2		<u>37.31</u>	<u>0.00</u>	<u>198.98</u>
0100-30600-0-7110-2495-332200-000-0000-0000	PAY -33122	03/31/22	MEDI Pay Bn Exp - 03/31/2		<u>1.79</u>	<u>0.00</u>	<u>197.19</u>
Total Activity					<u>\$39.10</u>	<u>\$0.00</u>	
Ending Balance				<u>517.00</u>	<u>319.81</u>	<u>0.00</u>	<u>197.19</u>
332213 Medicare, Class. Community Aide							
Balance Forward				<u>\$487.00</u>	<u>\$228.89</u>	<u>\$0.00</u>	<u>\$258.11</u>
0100-30600-0-7110-3110-332213-000-0000-0000	PAY -33122	03/31/22	MEDI Pay Bn Exp - 03/31/2		<u>28.71</u>	<u>0.00</u>	<u>229.40</u>
Total Activity					<u>\$28.71</u>	<u>\$0.00</u>	
Ending Balance				<u>487.00</u>	<u>257.60</u>	<u>0.00</u>	<u>229.40</u>
340200 Health & Welfare Benefits, Classified							
Balance Forward				<u>\$12,064.00</u>	<u>\$7,478.40</u>	<u>\$0.00</u>	<u>\$4,585.60</u>
0100-30600-0-7110-2490-340200-000-0000-0000	PAY -33122	03/31/22	H/W Pay Bn Exp - 03/31/20		<u>1,246.40</u>	<u>0.00</u>	<u>3,339.20</u>
Total Activity					<u>\$1,246.40</u>	<u>\$0.00</u>	
Ending Balance				<u>12,064.00</u>	<u>8,724.80</u>	<u>0.00</u>	<u>3,339.20</u>

Name of District
 Fiscal Year: 2022
 Requested by IDoe

Financial Activity Report

03/01/2022 to 03/31/2022

Page 5 of 23
 04/09/2022
 06:42:09 PM

Fund: 0100 General Fund

Resource: 30600 Migrant Ed- Regular

Fu---Re---Y---Gl---Fn---Ob-----Si---Dp---Mg	Reference	Date	Vendor Description	Working Budget	Amount	Encumbered	Balance
340213 Health & Welfare Benefits, Class - Community Aide							
Balance Forward				\$11,632.00	\$7,478.40	\$0.00	\$4,153.60
0100-30600-0-7110-3110-340213-000-0000-0000	PAY -33122	03/31/22	H/W Pay Bn Exp - 03/31/20		1,246.40	0.00	2,907.20
Total Activity					\$1,246.40	\$0.00	
Ending Balance				11,632.00	8,724.80	0.00	2,907.20
350100 State Unemployment Insurance, certificated							
Balance Forward				\$245.00	\$55.15	\$0.00	\$189.85
0100-30600-0-7110-1000-350100-000-0000-0000	PAY -33122	03/31/22	SUI Pay Bn Exp - 03/31/2022		13.52	0.00	176.33
Total Activity					\$13.52	\$0.00	
Ending Balance				245.00	68.67	0.00	176.33
350102 State Unemployment Ins., Cert - Stipends							
Balance Forward				\$86.00	\$10.78	\$0.00	\$75.22
0100-30600-0-7110-1000-350102-000-0000-0000	PAY -33122	03/31/22	SUI Pay Bn Exp - 03/31/2022		4.98	0.00	70.24
Total Activity					\$4.98	\$0.00	
Ending Balance				86.00	15.76	0.00	70.24
350200 State Unemployment Insurance, classified							
Balance Forward				\$161.00	\$118.00	\$0.00	\$43.00
0100-30600-0-7110-2490-350200-000-0000-0000	PAY -33122	03/31/22	SUI Pay Bn Exp - 03/31/2022		16.40	0.00	26.60
0100-30600-0-7110-2495-350200-000-0000-0000	PAY -33122	03/31/22	SUI Pay Bn Exp - 03/31/2022		0.80	0.00	25.80
Total Activity					\$17.20	\$0.00	
Ending Balance				161.00	135.20	0.00	25.80
350213 State Unemployment Ins., Class - Community Aide							
Balance Forward				\$168.00	\$106.21	\$0.00	\$61.79
0100-30600-0-7110-3110-350213-000-0000-0000	PAY -33122	03/31/22	SUI Pay Bn Exp - 03/31/2022		14.45	0.00	47.34
Total Activity					\$14.45	\$0.00	
Ending Balance				168.00	120.66	0.00	47.34
360100 Workers Comp, certificated							
Balance Forward				\$418.00	\$230.54	\$0.00	\$187.46
0100-30600-0-7110-1000-360100-000-0000-0000	PAY -33122	03/31/22	W/C Pay Bn Exp - 03/31/2022		56.51	0.00	130.95

Name of District
 Fiscal Year: 2022
 Requested by JDoe

Financial Activity Report

03/01/2022 to 03/31/2022

Page 7 of 23
 04/09/2022
 06:42:09 PM

Fund: 0100 General Fund

Resource: 30600 Migrant Ed- Regular

Fu---Re----Y-Gl---Fn---Ob-----Sl--Dp---Mg	Reference	Date	Vendor Description	Working Budget	Amount	Encumbered	Balance
Total Activity					<u>\$0.00</u>	<u>\$0.00</u>	
Ending Balance				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
430000 Materials and Supplies							
Balance Forward				<u>\$2,425.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,425.00</u>
0100-30600-0-7110-1000-430000-000-0000-0000	PO -221529	03/29/22	5169 AMAZON.CAPITAL SERV		<u>0.00</u>	<u>3,142.31</u>	<u>(717.31)</u>
Total Activity					<u>\$0.00</u>	<u>\$3,142.31</u>	
Ending Balance				<u>2,425.00</u>	<u>0.00</u>	<u>3,142.31</u>	<u>(717.31)</u>
430014 Other Supplies							
Balance Forward				<u>\$4,606.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$4,606.00</u>
Total Activity					<u>\$0.00</u>	<u>\$0.00</u>	
Ending Balance				<u>4,606.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,606.00</u>
440002 Non-Capitalized Computer Equipment							
Balance Forward				<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Total Activity					<u>\$0.00</u>	<u>\$0.00</u>	
Ending Balance				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
470000 Food							
Balance Forward				<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Total Activity					<u>\$0.00</u>	<u>\$0.00</u>	
Ending Balance				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
**** 4000 Totals				<u>\$7,031.00</u>	<u>\$0.00</u>	<u>\$3,142.31</u>	<u>\$3,888.69</u>
520002 Travel Reimbursement Expense							
Balance Forward				<u>\$3,480.00</u>	<u>\$46.22</u>	<u>\$0.00</u>	<u>\$3,433.78</u>
0100-30600-0-7110-3110-520002-000-0000-0000	PV -220524	03/08/22	1815 DOE, JANE		<u>0.00</u>	<u>47.97</u>	<u>3,385.81</u>
0100-30600-0-7110-3110-520002-000-0000-0000	PV -220524	03/09/22	1815 DOE, JANE		<u>0.00</u>	<u>(47.97)</u>	<u>3,433.78</u>
0100-30600-0-7110-3110-520002-000-0000-0000	PV -220524	03/09/22	1815 DOE, JANE		<u>47.97</u>	<u>0.00</u>	<u>3,385.81</u>
Total Activity					<u>\$47.97</u>	<u>\$0.00</u>	
Ending Balance				<u>3,480.00</u>	<u>94.19</u>	<u>0.00</u>	<u>3,385.81</u>

Name of District
 Fiscal Year: 2022
 Requested by JDoe

Financial Activity Report

03/01/2022 to 03/31/2022

Page 8 of 23
 04/09/2022
 06:42:09 PM

Fund: 0100 General Fund

Resource: 30600 Migrant Ed- Regular

Fu---Re----Y-G1---Fn---Ob-----Si--Dp---Mg	Reference	Date	Vendor Description	Working Budget	Amount	Encumbered	Balance
580000	Professional/Consulting Services and Operating Expenditures						
	Balance Forward			\$500.00	\$0.00	\$0.00	\$500.00
	Total Activity				\$0.00	\$0.00	
	Ending Balance			500.00	0.00	0.00	500.00
****	5000 Totals			\$3,980.00	\$94.19	\$0.00	\$3,885.81

Financial Activity Report

03/01/2022 to 03/31/2022

Summary		Note this summary includes only the account lines that were included on this report			
Fund: 0100 General Fund		Resource: 30600 Migrant Ed- Regular			
		Working Budget	Amount	Encumbered	Balance
Revenues					
Total: 8000 Revenues		\$177,300.00	\$68,111.90	\$0.00	\$109,188.10
Expenditures					
Total: 1000 Certificated		\$26,334.00	\$16,878.75	\$0.00	\$9,455.25
Total: 2000 Classified		86,975.00	61,244.78	0.00	25,730.22
Total: 3000 Benefits		52,980.00	37,226.66	0.00	15,753.34
Total: 1000 - 3000		166,289.00	115,350.19	0.00	50,938.81
Total: 4000 Books & Supplies		7,031.00	0.00	3,142.31	3,888.69
Total: 5000 Services & Other		3,980.00	94.19	0.00	3,885.81
Total: 4000 - 5000		11,011.00	94.19	3,142.31	7,774.50
Total: 1000 - 5000		177,300.00	115,444.38	3,142.31	58,713.31
Total: 6000 Capital Outlay		0.00	0.00	0.00	0.00
Total: 7000 Other Outgo/Financing Uses		0.00	0.00	0.00	0.00
Total: 1000 - 7000		177,300.00	115,444.38	3,142.31	58,713.31
Total: Net Increase/(Decrease) in Fund Balance		0.00	(47,332.48)	(\$3,142.31)	\$50,474.79
Total: Beginning Balance		0.00	0.00		
Total: Ending Balance (9790)		\$0.00	(\$47,332.48)		
Components of Ending Balance					
Total: Reserves (9710 - 9719)		0.00	0.00		
Total: Designated (9770 - 9780)		0.00	0.00		
Total: Undesignated		0.00	(47,332.48)		

Name of District
1234 STREET Drive
City

CA 00000-0000

000367

JANE DOE
4567 STREET RD
CITY,CA 00000

Name of School District
SCHOOL DISTRICT

Fresno County Superintendent of Schools
51-2434894
AMOUNT

PAY TO THE ORDER OF: JANE DOE

*****\$47.97

Forty-Seven Dollars and 97 Cents

Bank of the West
2035 Fresno Street
Fresno, Ca. 93721

90-78
1211

ISSUE DATE
03/09/2022

VOID SIX MONTHS
AFTER ISSUE DATE

COPY
COUNTY SUPERINTENDENT OF SCHOOLS

COUNTY AUDITOR-CONTROLLER
TREASURE/TAX COLLECTOR

SCHOOL DISTRICT: ## —

Name of School District

VE NO: 1815

Invoice Date	Invoice No./ Description	Reference No.	Account Classification	Amount
02/16/2022	02.26.22Reimburse	I	0100-30600-0-7110-3110-520002-000-0000-0000	\$47.97

Hotel Total	Airline Total	Parking/Other Total	Travel Grand Total
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Meals Reimbursement

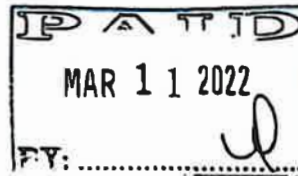
	Date	Breakfast	Lunch	Dinner	Day Total
Day 1	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	0.00
Add Day					

Meal Totals

	Breakfast Totals	Lunch	Dinner	Grand Total
Total Receipts	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Grand Totals Due

Grand Total Mileage Due	\$ 47.97
Hotel, Airline & Registration Cost Due	\$ 0.00
Meals Total Due	\$ 0.00
Grand Total	\$ 47.97



Receipts

Please use this section to upload all receipts.

File Upload	<input type="button" value="Upload"/>		
	Doe-GoogleMap.pdf	73.88KB	X
Add			

Conference Agenda

File Upload*	A copy of the Agenda from the Conference/Workshop is Required.		
	<input type="button" value="Upload"/>		
	ALL PARENTS ARE INVITED- Feb_2022_Color_dch.docx	3MB	X
Add			

Accounts

Account Please enter the billing account for this reimbursement. Account Numbers are 35 digits.
01003068007119611052000200000690000



4567 STREET Rd, CITY, CA 00000 to 4567 STREET Rd, CITY, California

Drive 82.0 miles, 1 hr 42 min

JANE DOE- 31st Annual Migrant Parent Mini-Conference- February 26, 2022- District 0

4567 STREET City, CA 00000

Take Rd 36 to Ave 12

- 10 min (6.9 mi)
- ↑ 1. Head south on STREET Rd toward Ave 17 1/2
- 0.2 mi
- ↪ 2. Turn right at the 1st cross street onto Ave 17 1/2
- 1.2 mi
- ↶ 3. Turn left onto Rd 36
- 5.5 mi

Follow Ave 12 and STREET Blvd to STREET

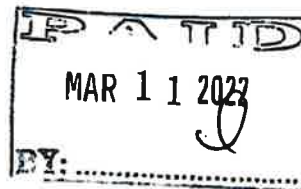
- 39 min (33.6 mi)
- ↪ 4. Turn right onto Ave 12
- 19.9 mi
- ↑ 5. Continue onto STREET Blvd
- 6.5 mi
- ↑ 6. Continue onto Ave 7 1/2/STREET Blvd
- 6.0 mi
- ↑ 7. Continue onto 13th St
- 0.4 mi
- ↶ 8. Turn left onto N St
- 0.8 mi

Take N Helm Canal Rd to your destination

- 2 min (0.4 mi)
- ↶ 9. Turn left toward N Helm Canal Rd
- 151 ft
- ↪ 10. Continue onto N Helm Canal Rd
- 0.2 mi
- ↶ 11. Turn left
- 📍 Destination will be on the right
- 0.3 mi

51 min (41.0 mi)

1234 STREET AVE CITY, CA 00000



MEP FORMS

REIMBURSEMENT CLAIM

Regular Budget (Resources 30600)
Summer/Inter-Session Budget (Resources 30610)

Month & Year

DISTRICT

Claim Preparer (Print Name)

Telephone

Total monthly claim _____

District/Region Use (If Applicable)

Adjustment _____

Explanation: _____

Balance: _____

MIGRANT ED.. REGION IV USE ONLY

Region IV - Program Coordinator

Date

Region IV - Finance

Date

Region IV - Administrator

Date

Transfer #

Date

Due on the 20th of each month to the Region :

1. Data Entry

2. On-line Submission

MIGRANT DISTRICT STAFF LISTING - REGULAR & SUMMER

List all staff names charged to the Migrant Program

110000 Teachers :	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
120000 Counselor/Guidance :	_____	_____	_____
	_____	_____	_____
120000 Physical/Mental Health:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
130000 Supervisors/ Administrations:	_____	_____	_____
	_____	_____	_____
190000 Resource Teachers:	_____	_____	_____
	_____	_____	_____
210000 Instructional Aides:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
220000 Community Aides/Classified Support:	_____	_____	_____
	_____	_____	_____
220000 Maintenance/Operations:			
Transportation	_____	_____	_____
	_____	_____	_____
220000 Food Services:	_____	_____	_____
	_____	_____	_____
240000 Clerical/Other Office	_____	_____	_____
	_____	_____	_____
290000 Other Classified:	_____	_____	_____
	_____	_____	_____
290010 Work Study:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

*Submit a staff listing each month

*Claims will not be reimbursed without the staff listing

_____ Date

FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
Migrant Education

CLAIM FOR REIMBURSEMENT

Regular Budget (Resources 30600)
 Summer/Inter-Session Budget (Resources 30610)
 School Readiness - 31100

 Month & Year

 DISTRICT

	Service		Admin			Service		Admin	
Code	Amount	Amount	Code	Amount	Amount	Code	Amount	Amount	
110000			300000						
120000			420000						
130000			430000						
190000			520000						
210000			540000						
220000			550000						
240000			560000						
290000			570000						
290001			580000						
290010			590000						
290013			Other						
			Indirect						
Total	0.00	0.00		0.00	0.00				0.00

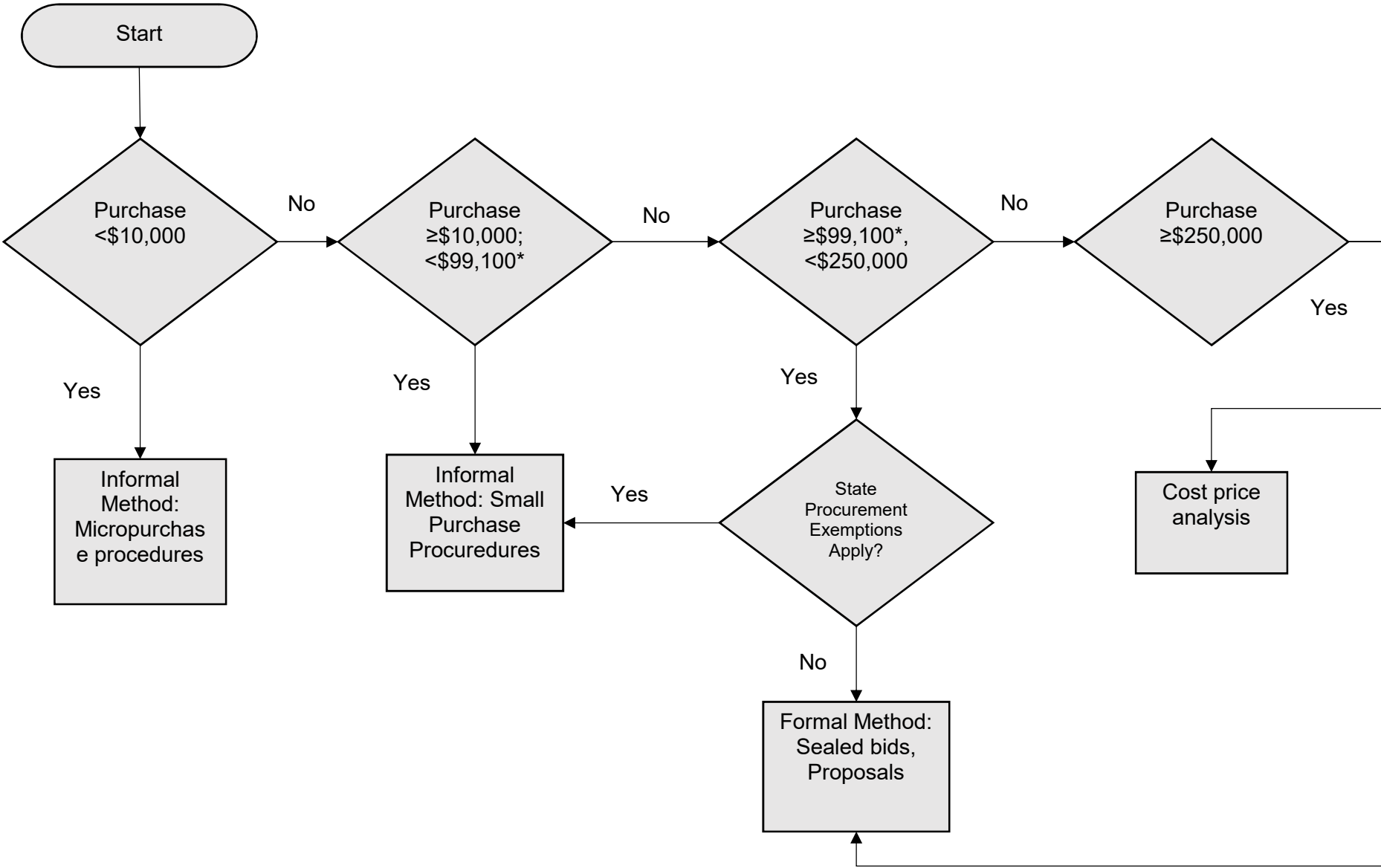
	I&R		Service		Admin			Service		Admin	
Code	Amount	Amount	Code	Amount	Amount	Code	Amount	Amount		Amount	Amount
110000			300000								
120000			420000								
130000			430000								
190000			520000								
210000			540000								
220000			550000								
240000			560000								
290000			570000								
290001			580000								
290010			590000								
290013			Other								
			Indirect								
Total	0.00	0.00		0.00	0.00					0.00	0.00

PARENT	Service	Admin
Code	Amount	Amount
240000		
290000		
300000		
420000		
430000		
520000		
570000		
580000		
Other		
Indirect		
Total	\$0.00	\$0.00

Total Monthly Claim _____ \$0.00
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PROCUREMENT

State and Federal Procurement Flowchart



*\$99,100 is the California bid threshold for the 2022 calendar year

Methods of Procurement

- Grantee must have and use documented procurement procedures for the following methods:

A. Informal Procurement Methods

- ❖ Micro-purchase
- ❖ Small purchase procedures

B. Formal Procurement Methods

- ❖ Competitive sealed bids
- ❖ Competitive proposals

C. Noncompetitive proposals

Informal Procurement Methods

Micro-purchase

- Threshold: \$10,000 or lower State rule
- Awards – May be awarded without price or rate quotes if non—federal entity “considers the price to be reasonable based on research, experience, purchase history or other information and documents its files accordingly.”
- Non-federal entity may self-certify threshold up to \$50,000, if:
 - Low-risk auditee for most recent audit
 - Annual internal institutional risk assessment to identify, mitigate and manage financial risks; or
 - For public institutions, a higher threshold consistent with state law.

Small Purchase

- Threshold: Greater than micro-purchase threshold, but less than simplified acquisition threshold (\$250,000).
- Price or rate quotes from “adequate number of qualified sources” as determined appropriate by non-federal entity.
- Thresholds – Established based on internal controls, risk, and procedures, and documented. Cannot exceed the threshold in Federal Acquisition Regulation (FAR) (\$250,000) but may be lowered.
 - ❖ **California threshold: \$99,100**

Formal Procurement

Used for purchases that exceed small purchase threshold (\$250,000, or lower, if set by the non-federal entity)

- Require documented procedures
- Require public advertising

Two options:

- Sealed bids
- Proposals

Noncompetitive Proposals

Appropriate only when:

- ❖ **Micro-purchases (<\$10,000)**
- ❖ **Item is only available from a single source;**
- ❖ **There is a public emergency for the requirement that will not permit delay resulting from publicizing a competitive solicitation;**
- ❖ **The federal awarding agency or pass-through expressly authorizes noncompetitive procurement in response to a written request from non-Federal entity; or**
- ❖ **After soliciting a number of sources, competition is determined to be inadequate.**